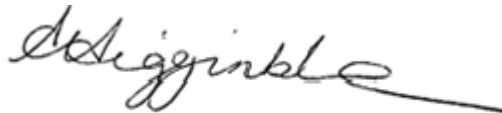





## **Charging and Remissions Policy** **(Learning and Growing Together)**

<b>Date ratified by Governing Body</b>	<b>15 July 2020</b>
<b>Review Cycle</b>	<b>Every year or when there is a change in statutory guidance or legislation</b>
<b>Review Date</b>	<b>July 2021</b>
<b>Signed Headteacher</b>	
<b>Signed COG</b>	



## **1. Aim**

The aim of this policy is to set out what charges may be made for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents.

## **2. Residential School Visits**

We may charge for the cost of board and lodgings during overnight school trips, but the charge will not be more than the accommodation actually costs. Parents who are in receipt of certain benefits will not be required to pay. Parents should contact the school for further information.

## **3. Music Tuition**

Charges may be made when the tuition is not an essential part of

- a) the National Curriculum;
- b) a public examination syllabus;
- c) first access to the Key Stage 2 instrumental and vocal tuition, Wider Opportunities programme such as we use in Year 4.

## **4. Examinations**

No charge will be made for entering pupils for public examinations that are on the National Curriculum. Currently this is not applicable as both schools within the Federation are first schools.

## **5. Breakages and Replacements**

We may charge for breakages and replacements as a result of damages caused willfully or negligently by pupils.

## **6. Extra-Curricular Activities and School Clubs**

We may charge for extra-curricular activities and after and before school clubs.

## **7. Voluntary Contributions**

We may ask parents for a voluntary contribution towards the cost of:

- a) any activity which takes place during school hours including educational visits (trips)
- b) school equipment
- c) transport provided in connection with an educational visit.

## **8. Refunds**

Refunds will be made where plans or programmes have to be changed, less any preparation costs already incurred.

## **9. Pre-School Policy (Haselbury Plunkett)**

The pre-school has its own Charging and Remissions Policy which is published on its own website.

### Note:

*The contribution is voluntary and pupils of parents who can't, or don't want to, contribute will not be excluded from the activity or using certain equipment. Where there are not enough voluntary contributions to make the activity possible, and there are no other ways to get funds, we may cancel the activity or not be able to buy certain equipment.*